

Benefit Information:

- Health and Dental Insurance
- Health Care Spending Accounts
- Medical Spending Accounts
- Child Care Spending Accounts
- Georgia State Employees' Pension and Saving Plan (GSEPS) contribution to the 401 (K) plan are matched by the state.
- Life Insurance
- Accidental Death and Dismemberment Insurance
- Short-term and Long-term Disability Insurance
- Legal Insurance
- Vision Insurance
- Long-term Care Insurance
- State Employees' Credit Union
- Direct Deposit
- 12 paid holidays per year
- Up to 15—21 days of Vacation Leave accrued per year (Based on length of service)
- Up to 15 days of Sick Leave accrued per year
- Paid Training
- Peace Officer Annuity and Benefit Fund (if applicable)
- Police Benevolent Association of Georgia (if applicable)

DJJ offers a one-time Military Salary Increase Incentive to current/former military service members, on eligible job titles, who have served on active duty. The Character of Service Discharge must have been under Honorable conditions. The one-time incentive will be based upon the current number of active duty years served.

Military Salary Increase Incentive Amounts:

- 2.5% for 1 year of active duty service
- 5% for 2 years of active duty service
- 7.5% for 3 years of active duty service
- 10% for 4+ years of active duty service

Eligible Job Titles:

- JCO 1
- JCO 2
- Lieutenant
- Captain



Georgia Department of Juvenile Justice

You are invited to look into a career with us serving youth in innovative and effective programs to aid in their growth and development. We offer exciting peace officer careers with attractive benefits which include solid pension plans for employees who vest with the plans. Officers function in law enforcement capacities and serve as mentors to youth helping them grow and meet their goals.

Come join our team!

Department of Juvenile Justice

MISSION

To protect and serve the citizens of Georgia by holding youthful offenders accountable for their actions through the delivery of treatment services and sanctions in appropriate settings and by establishing youth in their communities to become as productive and law-abiding citizens.

VISION

Offering hope and youth change.

DJJ will lead the nation in preparing young people in its care to develop and sustain productive lives.

VALUES

We strive to create and sustain an agency culture that values accountability, integrity, security, superior performance, ongoing personal growth, intellectual curiosity, innovation, teamwork, and leadership not only in our staff but also in the young people in our facilities and programs.

Regional Recruiters Contact Numbers

North Region Office: (404) 508-6641

South Region Office: (404) 683-1140



Georgia Department of Juvenile Justice

Looking For A Career As A Juvenile Correctional Officer?



The best way to predict a child's future is to help create it —
Join our team to create a better Georgia

L. Gale Buckner, Commissioner
Avery D. Niles, Board Chairman

Central Office:
Office of Human Resources
3408 Covington Highway
Decatur, Georgia 30032
www.djj.state.ga.us
(404) 508-6500



GEORGIA DEPARTMENT OF JUVENILE JUSTICE

How do I apply for a position?

Responsibilities

Juvenile Correctional Officers are responsible for providing a safe, secure and clean environment for the habilitation and custody of youth including supervising the activities of youth and maintaining control and order in State facilities, such as Regional Youth Detention Centers or Youth Development Campuses for juvenile offenders. The work is demanding and requires maturity, reliability, and self discipline.



Am I Qualified?

Job Minimum Qualifications:

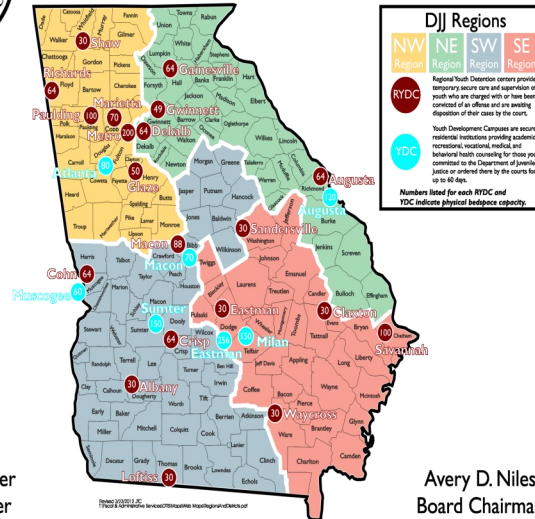
Juvenile Correctional Officers are certified peace officers. They must meet the requirements and be certified by the Georgia Peace Officer Standards and Training (POST) Council. The requirements are:

- Be at least 18 years of age
- Have a High School Diploma or GED and Two years of experience performing clerical work of moderate difficulty
- Have U.S. Citizenship
- Have no felony convictions
- Valid Driver's License (provide copy with application) Applicants must pass a criminal history investigation, pre-employment drug screening, and pre-employment physical

The Department of Juvenile Justice (DJJ) has 7 Youth Development Campuses and 20 Regional Youth Detention Centers around the State.



DJJ Youth Development Campuses & Regional Youth Detention Centers by Region



L. Gale Buckner
Commissioner

Avery D. Niles
Board Chairman

DJJ FACILITIES

- | | |
|-------------------------------|---------------------------------|
| Aaron Cohn RYDC, Midland | Gwinnett RYDC, Lawrenceville |
| Albany RYDC, Albany | Loftiss RYDC, Thomasville |
| Atlanta YDC, Atlanta | Macon RYDC, Macon |
| Augusta RYDC, Augusta | Macon YDC, Macon |
| Augusta YDC, Augusta | Milan YDC, Milan (Private) |
| Bob Richards RYDC, Rome | Marietta RYDC, Marietta |
| Claxton RYDC, Claxton | Metro RYDC, Atlanta |
| Crisp RYDC, Cordele (Private) | Muscogee YDC, Midland |
| Elbert Shaw RYDC, Dalton | Paulding RYDC, Dallas (Private) |
| Dekalb RYDC, Decatur | Sandersville RYDC, Sandersville |
| Eastman RYDC, Eastman | Savannah RYDC, Savannah |
| Eastman YDC, Eastman | Sumter YDC, Americus |
| Gainesville RYDC, Gainesville | Waycross RYDC, Waycross |
| Martha K. Glaze RYDC, Hampton | |

All Juvenile Correctional Officer (JCO) applicants must complete a Georgia DJJ Application for Employment Package. Packages can be obtained at any DJJ facility, DJJ Regional Recruiters' offices, Georgia Labor offices, DJJ website, and/or the Georgia State Personnel Administration.

If you feel that you meet the job minimum qualifications, complete the application and Applicant Self Checklist for Background Clearance. You may drop off or mail your applicant package to any facility of your choice. You can apply at more than one location. The facilities accept the application packages weekly during core business hours 8:00 to 4:30. All applicants are not contacted for interview. The hiring manager makes the determinations regarding who to interview after review of the application packages.

OR

You may visit your nearest Georgia Labor Office to complete an applicant package which is available at each Center. Check with your local center for instructions on mailing your completed package to the facility of your choice.

OR

You may contact a Georgia Labor Office nearest you to determine when a Department of Juvenile Justice Regional Recruiter will be conducting pre-screenings in your area. You may attend to hear more valuable information about DJJ. Applicants attending a pre-screening must bring copies of their valid drivers' license and DD214 (if you have had military service).

If you are attending a Pre-Screening or contacted for an interview, the Regional Recruiter or DJJ Manager will ask you to bring the following information:

- Birth Certificate.
- High School Diploma or GED Certificate.
- DD 214 (if prior military service).
- 3-year Motor Vehicle Report.
- Social Security Card (make sure it's signed).
- Valid Driver's License.
- Dispositions for any misdemeanors or DUI's for which you have been arrested or charged.

Start today on your way to a great career!