

**Board of Juvenile Justice  
Thursday, May 26, 2011  
10:00 a.m.**

**Department of Juvenile Justice  
3408 Covington Highway  
Decatur, Georgia 30032-1513**

**Opening Remarks**

**Dr. Edwin Risler, Chair**

Chairman Dr. Edwin Risler called to order the May 26, 2011 meeting of the Board of Juvenile Justice and DJJ Board of Education. He noted the time as 10:00 a.m. Chairman Dr. Risler asked that all attendees stand and state their name and organization affiliation.

**DJJ Staff Present:** Commissioner Amy Howell; Rob Rosenbloom; Carl Brown; Jeff Minor; Richard Harrison; Victor Roberts; Dr. Jack Catrett; Tina Piper; Terri Kight; Diana Aspinwall; Scheree Moore; Cherecia Kline; Nathan Cain; Janssen Robinson; Dr. Michelle Staples-Horne; Latera Davis; Deborah Moore; Ed Cook; Tim Suddreth; Rosalind Cody; Charles Prescott; Jonathan Headrick; Mark Bunkley; Stephanie Owens; Bonnie Gramling; Robin Taylor; Sammie Roper; Bruce Johnson; Erica Jackson; Monay Hill; Margaret Cawood; Audrey Holliday; Annette Rainer; Sandra Cawthon; Tara Fields; Diane Douglas-Harris; William R. Samuel; Kenneth Ward; Shawn Brown; Antonius Robinson; Garry Morris; Diana Lindsey; Bill Ricks; Gene Toomer;

**Others:** Normer Adams (GAHSC); Ashley Culberson (Attorney General's Office); Gene Gibson; Lauren Greer (Senate Budget Office); James Balkcom (Talent Quest);

Chairman Dr. Ed. Risler asked everyone to stand for the Pledge of Allegiance by DJJ youth, followed by the invocation by Gene Gibson, Breakfree Ministries.

**Roll Call**

Chairman Dr. Ed Risler asked for the roll to be called by the Secretary of the Board. Sandra Taylor conducted the roll call of attendance.

**Board Members Present:** Larry Barnes (late); Michael Baugh; Perry McGuire; Judy Mecum; Daniel Menefee; Dr. Ed Risler; Pastor Dexter Rowland; Stephen Simpson; Elaine Snow; Sandra Taylor

**Advisory Council Members Present:** Judge Quintress Gilbert; Judge Steven Teske (late)

Noting the presence of a quorum of the Board, Chairman Dr. Risler asked for a motion to approve the agenda for the May 26, 2011 Board of Juvenile Justice and Board of Education meeting.

Stephen Simpson moved to approve the agenda for the May 26, 2011 Board of Juvenile Justice and Board of Education meeting. Daniel Menefee seconded the motion. Chairman Dr. Risler called for the vote and the motion was carried.

Chairman Dr. Risler asked for a motion to approve the minutes from the April 28, 2011 Board meeting of the Board of Juvenile Justice and the DJJ Board of Education and asked if there were any corrections to the minutes. Stephen Simpson moved to approve the minutes. Daniel Menefee seconded the motion. Chairman Dr. Ed. Risler called for the vote and the motion was carried.

### **Commissioner's Report** Amy Howell, Commissioner

Commissioner Howell greeted everyone and stated she would discuss the events that took place at the DeKalb RYDC in relationship to the escape of a youth. Commissioner Howell said it was reported that a youth was unaccounted for and left the facility and stated an active investigation is still underway. Commissioner Howell said because of that she has to limit the comments she has about the escape. Commissioner Howell acknowledged the work of the staff at the DeKalb RYDC. She stated the staff were immediately attentive and were prepared for the worst case scenario in securing the rest of the youth. She stated DJJ also received support from other law enforcement agencies, especially the Department of Corrections Fugitive Task Force Investigative Unit, DeKalb County Sheriff's Office and the U.S. Marshall Services. Commissioner Howell said she is extremely grateful to all those groups and staff that worked around the clock until they captured the youth. Commissioner Howell said they continue to investigate the circumstances around the escape and assured the Board that when the investigation is concluded they will take all the appropriate steps in relationship to charges and disciplinary action whether it was staff or youth involved.

Commissioner Howell said in relationship to the incident that took place at the DeKalb RYDC, there was a group disturbance that took place at about 8:00 p.m. on May 25, 2011, at one of the housing units. All of the remaining housing units were compliant and the situation was only in one particular unit. The staff were able to identify what was taking place and secure the youth that were not involved. The DeKalb police department was called in to help regain order in the facility. Commissioner Howell said there was some damage to the facility, but the staff on site were very responsive and did a good job. Commissioner Howell said a few staff suffered minor injuries. There were a few youth who also sustained injuries that were addressed by medical staff onsite. Commissioner Howell said they are investigating the nature of the incident. Commissioner Howell also reminded the Board that there has been some change in leadership and as things change, things tend to get unstable before they get better. Commissioner Howell

said she is committed to making sure DJJ is moving in the right direction. Commissioner Howell said once that investigation is concluded they will take the appropriate steps in relationship to any youth that were involved. Commissioner Howell also stated she appreciated the help they received from outside law enforcement agencies.

Commissioner Howell said they had the public signing for HB373, the “Good Behavior Bill” on May 10, 2011. She stated it was a great event and she was extremely thankful to Representative Pak for carrying the bill and helping DJJ get a bill that makes great sense. Commissioner Howell stated the bill could have easily been lost with the number of issues that took place during the past legislative session.

Commissioner Howell said she is also grateful to the staff and young ladies from the Macon YDC who were present at the signing of the Good Behavior Bill. The two young ladies were good candidates to bring based on their good behavior and academic accomplishments. Commissioner Howell said it really helped to round out the importance of HB 373 for incentivizing good behavior for DJJ youth and making sure they are focused on the right progress. Commissioner Howell said it was a great day for DJJ and they are quite proud. She stated there is work they are doing in terms of policies and procedures to be ready when the law becomes effective July 1, 2011. Commissioner Howell said she will update the Board at a future meeting.

Commissioner Howell said they will also have some transitions in relationship to one of DJJ’s programs in August 2011. Commissioner Howell said the transition YDC program at DJJ was up for bid and YSI was successfully awarded the contract. She stated they had meetings with YSI to start that transition which will go from the Savannah River Challenge program to the Miland Facility in Telfair County. Commissioner Howell said they are determining in conjunction with the community what the appropriate name should be. She stated it will be in Telfair County and they will be mindful to the law enforcement partners that the name and location of a facility is helpful as they try to figure out where to pick up or deliver DJJ’s youth. Commissioner Howell said they are grateful for the partnership they have with AMI, and they will continue to work with DJJ as they transition.

Commissioner Howell said the Macon YDC prom event was great. She stated she was not able to attend the prom because she was dealing with the situation at the DeKalb RYDC. Commissioner Howell said she is grateful to Board member Stephen Simpson who attended the prom. She asked the Board to look at a painting on display that was completed by staff member Janssen Robinson. Commissioner Howell said in Janssen’s spare time he is an artist. Janssen donated his time, materials and talent to do what he calls a Now Painting. Janssen’s painting shows an in the moment display of what took place at the prom. Commissioner Howell said it was a great event for the young ladies who had outstanding behavior and academic achievement. She stated she is grateful to the staff and Janssen for creating such a special event and donating their time and expertise.

Commissioner Howell announced a number of staff promotions and changes that have taken place. Commissioner Howell said they are preparing for Rob Rosenbloom’s retirement at the end of August 2011. She stated a deputy commissioner has a large role and she wanted to make

sure they had a special transition. Commissioner Howell introduced Carl Brown and stated as of June 1, 2011 he will be assuming the role of deputy commissioner. She stated Rob Rosenbloom will still be the deputy but Carl Brown will be the main point of contact for all of those operations. She also stated Mr. Brown has a long impressive career with DJJ and is the type of leader that will be a great example for that division and will help DJJ forge into the future. She stated Mr. Brown has big shoes to fill but she is pleased with the team. Commissioner Howell said she knows Mr. Brown will do a great job as he moves into this new role.

Commissioner Howell also recognized Sammie Roper, who was recently promoted to assistant district director. She stated Sammie has moved through the ranks at DJJ and she is pleased to see him in his this new leadership role.

Commissioner Howell also said Annette Rainer is one of DJJ's district directors but has moved to the 3B region from region 5 to fill the role that was left by Scheree Young who retired. Ms. Rainer will be moving to the metro area where she will expand her duties and supervision. Commissioner Howell also stated Ms. Rainer has also moved up through the ranks at DJJ and is pleased she is part of the leadership team.

Commissioner Howell said she is focused on making DJJ a place where hard working people thrive. She said they need to give meaning to that and make sure they give staff an opportunity to grow not only in increasing their responsibilities but giving them the feedback and the learning opportunities to allow them to become future managers and commissioners for the department. Commissioner Howell said the Department of Training has started a Brown Bag professional development series that is at the Central Office but is also spread throughout the state via video conferencing. She stated it is just the beginning of a series that they hope will enhance and give opportunities for leadership learning for staff well before they get into leadership roles.

Commissioner Howell thanked Gene Gibson for offering the invocation for the board meeting. Commissioner Howell said Chairman Dr. Risler has extended an invitation to a number of diverse clergy across the state. She stated the agency is trying to expand their partnership with the faith community to not only help in the services but also provide service to youth in the community. She stated as youth focus on a positive transition back in the community and out of DJJ's supervision, she hopes they can expand partnerships with various faith communities.

Commissioner Howell concluded her report and asked if there were any questions; there were none.

Chairman Dr. Ed Risler thanked Board member Sandra Taylor who was present at the bill signing on May 10, 2011.

Chairman Dr. Ed Risler asked Board member Stephen Simpson to tell to the Board his take on the prom at the Macon YDC.

Stephen Simpson said his wife is an educator and likes to do prom stuff. He stated his wife spent some time at the Goodwill Store and put together eight outfits for the young ladies to wear. Mr.

Simpson stated the prom was an incredible experience and stated one would have thought they were at an actual prom. He said some of the staff came to show their support and were there on their own time. Mr. Simpson said the male staff members acted as escorts. He stated the event was very heartwarming and said DJJ has some talented young people in its care. Mr. Simpson said between education and other opportunities, DJJ can give them a new lease on life.

Board member Sandra Taylor asked if the DeKalb RYDC escape was out of the same housing unit where the disturbance took place.

Commissioner Howell said it is best that she does not answer any specific questions pertaining to that but stated the escape and disturbance occurred at the DeKalb RYDC.

Commissioner Howell also recognized Ashley Culberson from the Attorney General's Office. Ms. Culberson is DJJ's new assistant attorney general.

Chairman Dr. Risler called for the next agenda item and asked for a motion to close the regular meeting of the Board of Juvenile Justice and open the DJJ Board of Education meeting.

Board member Elaine Snow called for a motion to close the regular meeting of the Board of Juvenile Justice and open the DJJ Board of Education meeting. The motion was seconded by Sandra Taylor. The motion carried.

### **Education Update**

Dr. Jack Catrett, Associate Superintendent  
Department of Juvenile Justice

Commissioner Howell said she attended the Augusta and Eastman YDC graduations. She stated those were two great events. She stated she had the pleasure and honor of being the speaker. She said they had a great turnout at those graduations and the JPPS staff did a great job of showing up and representing the agency. Commissioner Howell said it is a great way to celebrate the accomplishments of youth, teaching staff, and security staff that helped to make it happen. She encouraged the Board to attend future graduations.

Commissioner Howell said she had the opportunity to have a meeting with John Barge, who is the State School Superintendent, as part of her effort to increase her involvement as a school superintendent and her knowledge and awareness to make sure she is a presence for DJJ as a school district. She stated she will be attending the superintendent meetings and will make sure DJJ continues to move forward as a school district.

Dr. Catrett greeted everyone and stated he will give them an education update.

### **Graduation Report**

Dr. Catrett asked the Board to look at their Graduation for May/June 2011 handout. He said the first chart shows the name of the facility, number of GED's, number of high school diplomas and graduation date and time.

Name of Facility	Number of GEDs	Number of School Diplomas	Graduation Dates and Time
Augusta YDC	7	3	May 20, 2011 – 10:00 a.m.
Eastman YDC	11	7	May 25, 2011 – 10:00 a.m.
Macon YDC	4	3	June 24, 2011 – 9:30 a.m.
Muscogee YDC	3	3	June 17, 2011 – 10:00 a.m.
Savannah River Challenge	7	0	May 18, 2011 – 10:30 a.m.
Sumter YDC	10	5	June 1, 2011 – 10:00 a.m.
Total	42	21	

He stated the graduations thus far have been wonderful and well attended. Dr. Catrett thanked Commissioner Howell for taking her time to address the youth about being a mother, teacher and their superintendent. He said he really appreciated Commissioner Howell going out on a limb and talking to the youth in that manner. Dr. Catrett also encouraged the Board to attend the upcoming graduations.

Dr. Catrett made reference to the GED Graduation 2009-2010 School Year chart.

Month	Augusta	Eastman	Macon	Muscogee	Savannah	Sumter	
August	3	1					4
September		3	2			1	6
October						1	1
November		11				1	12
December			1			4	5
January	1	8				2	11
February					4	3	7
March		6	5				11
April	2					2	4
May	5	10				3	20
June						3	3
July							
Credit Totals	11	39	8	0	6	20	84

Dr. Catrett also asked the Board to look at the GED 2011 – 2011 School Year.

Month	Augusta	Eastman	Macon	Muscogee	Savannah	Sumter	Monthly Totals
August		11	3			2	16
September				1		5	6
October	1	9				4	14

November	1	4	2	1	1		8
December	4				2	7	7
January	3					6	10
February	2	1			1		10
March		8	2				10
April	7				2		9
May							
June							
July							Grand Totals
Credit Totals	18	33	7	2	6	23	90

Dr. Catrett made reference to the DJJ Office of Education Data for 2010 and 2011. He stated the 2010 totals are for the entire 2009-2010 school year including summer school. He also said the 2011 totals reflect data only through May 23, 2011. Dr. Catrett said he anticipate a few changes in these numbers prior to the 2011-2012 school year beginning.

	2010	2011	% of increase
High School Graduates	32	40	25
GED's	84	89	6
Technical College Certificates	29	40	38
Georgia Work Ready Certificates	61	66	8

Dr. Catrett said these results prove that the youth are changing their lives.

Dr. Catrett thanked the Board members and others whom were able to attend the graduations. He especially thanked Rob Rosenbloom who joined the graduation line and congratulated the youth.

Dr. Catrett told the Board, the Youth in RYDCs as of 05/24/2011 – by Age and Grade Level handout was in their board folder for their review. He stated Board member Perry McGuire requested the information at the April Board meeting.

#### Testing Report

Dr. Catrett said DJJ received the results back from the CRCT tests. He stated they administered 395 CRCT tests in grades 3 to 8. He said they received the results for each youth, but they did not receive it by school yet. Dr. Catrett said they posted the youth result so that they will know which youth can move to the next grade or do summer remediation. Dr. Catrett said they received the results from the CRCT Modified, which is the new state test for the youth that are handicapped to the extent that they cannot take regular testing. He reminded the Board they had four students that took that test.

Dr. Catrett said they administered 387 End of Course Tests in April. He stated they received the individual results back so that they can add those numbers to the student scores so they will

know who will be eligible for their Carnegie Units and graduation. Dr. Catrett said their administrators have been very busy crunching those numbers.

Dr. Catrett said the CRCT retesting will be on June 20-24, 2011. The End of Course for summer testing will be on July 5-15, 2011.

Dr. Catrett asked if there were any questions about his testing report; there were none.

### Curriculum Report

Dr. Catrett introduced Martha Patton who is DJJ's Curriculum Director.

Ms. Patton greeted everyone. She stated she was excited when Deputy Commissioner Rick Harrison asked her to put a presentation together on the Consortium Project. Ms. Patton said she feels DJJ is ahead of the pack in the things that they are doing for their youth and teachers. She stated every time she has introduced the whole concept of the consortium and the units of instruction for people who work for the Department of Education and vendors they are amazed. Ms. Patton asked the Board to refer to the PowerPoint presentation on Title IIA, Georgia Keys to Quality, SACS, The Georgia Performance Standards, and The DJJ Professional Learning Communities: Making the Connection!

Ms. Patton said when they started on this journey then knew there was some work to be done in terms of making their program Georgia Performance Standard based. She said they had to look into some of the governing documents that govern all the other school systems in the state. Ms. Patton said they used that information and came up with a plan. Ms. Patton said Title IIA was the number one document that they used because it provided federal funding.

Ms. Patton said she will discuss Georgia Keys to Quality, AdvanceED, which was formerly known as SACS, and The Georgia Performance Standards. She stated those are the four documents that they use to drive instructions. Ms. Patton said there were several stages of development and the concept did not happen overnight.

Ms. Patton said they formed a close alliance with the Georgia Department of Education and they asked if they could involve the teachers in process. Ms. Patton said they allowed DJJ teachers to receive actual state training on the Georgia Performance Standards. She said the performance standards were the driving issue and then they had to get the teachers and administrators on board with the Georgia Performance Standards.

Ms. Patton said Title IIA provided them with the funding but they provided the training. She said they put together some wonderful staff development for their teachers around the state to help them become proficient with the Georgia Performance Standards and to put together a curriculum that is standard based.

Ms. Patton said the purpose of Title IIA is to help districts ensure that all students have highly qualified, effective teachers who have the subject matter knowledge and the teaching skills to help all of their students achieve at high academic standards, regardless of individual learning



styles or needs. Ms. Patton stated Title IIA makes sure that the administrators are Paraprofessionals ( Para Pro) and the teachers are effective and highly qualified.

Ms. Patton said the first thing that Title IIA requires is that they conduct a needs assessment. She stated there are seven main areas of Title IIA, Planning, HQ Teachers and Para Pro data, Equity Plan, Expenditure of Funds, Private School Participation, Parent Notices, and Section 2141 Accountability. Ms. Patton said they monitor the teacher certifications and monitor the funding. Ms. Patton said when they were monitored by all seven areas, they were 100% in compliance.

Ms. Patton said the Georgia Keys to Quality was sent out to every school district Georgia in 2007. There are three manuals to the Keys to Quality which include Unlocking Excellence through the Georgia School Standards, Georgia Assessment of Performance Standards (GAPSS) Analysis, and Implementation Resources. The Georgia Keys to Quality are the foundation for Georgia's comprehensive, data-driven system of school improvement and support.

The Georgia Keys to Quality describe what Georgia's schools need to know, understand, and be able to do, in the same manner that the Georgia Performance Standards (GPS) describe what Georgia's students need to know, understand, and be able to do.

Ms. Patton said the AdvanceED Accreditation Process is a protocol embraced around the world. It is a clear and comprehensive program of evaluation and external review, supported by research-based standards, and dedicated to helping school districts and education providers continuously improve.

Ms. Patton said there are seven standards:

- Vision and Purpose – The institution or education system establishes and communicates a shared purpose and direction for improving the performance of students and the effectiveness of the school system.
- Governance and Leadership – The institution or educational system provides governance and leadership that promotes student performance and school/system effectiveness.
- Teaching and Learning – The institution or educational system provides research-based curriculum and instructional methods that facilitate achievement for all students.
- Documenting and Using Results – The institution or educational system enacts a comprehensive assessment system that monitors and documents performance and uses these results to improve student performance and school effectiveness.
- Resources and Support Systems – The institution or educational system has the resources and services necessary to support its vision and purpose and to ensure achievement for all students.
- Stakeholder Communications and Relationship – The institution or educational system fosters effective communications and relationships with and among its stakeholders.
- Commitment to Continuous Improvement – The institution or educational system establishes, implements and monitors a continuous process of improvement that focuses on student performance.

Ms. Patton said CAPS got DJJ to a wonderful point where they were recognized throughout the nation. She said they provided a consistent and uniform form of education but Georgia and a number of other states decided they needed to do a little bit more. Ms. Patton said when you look at the Georgia Performance Standards they are the same one grade level to another.

Ms. Patton stated she will finish her presentation at another board meeting where she will go into details as to how they came up with the final product. She said this is something that no other school system has available to their students or teachers.

Dr. Catrett said Ms. Patton will finish her presentation at the School Board Training in July 2011.

#### SACS/CEA Report

Dr. Catrett said they received their letter for this year stating DJJ school system is SACS accredited till the school year of 2016.

#### After School Enrollment Report

Dr. Catrett said they are almost finished with this year's after school program. They will start the end of the year after school testing. He stated they will retest all the students on the TABE and other instruments they use for pretest. Dr. Catrett said when they get the post test results they will send those to DOE, and DOE will then vote on the budget. Dr. Catrett said they will apply during the next school year for the After School Grant for another three years.

#### DOE Audit

Dr. Catrett said DOE has made several visits to DJJ schools so far. He stated they received some comments on things they needed to do to strengthen and align their transition activities. Dr. Catrett said when the audits started they had three suggestions on things DJJ needed to do on their transition but when they got to the Eastman RYDC, DJJ scored 100%. Dr. Catrett informed the Board, according to DOE, DJJ's special education program was in good shape.

#### Vacancies Report

Dr. Catrett said they are interviewing for a counselor vacancy at the Eastman YDC and a science teacher at the Sumter YDC.

#### Summer School Report

Dr. Catrett said summer school is a little different from regular school from the fact that they may take a child that is having trouble passing a Carnegie Unit in a particular subject and they would develop their schedule around that particular need, so they can push that student through to get that Carnegie Unit they need.

#### DOE Update

Dr. Catrett said there are two issues that are really hard which includes charter schools and the state ruling on non-funding of charter schools. Dr. Catrett said there is some chatter out of DOE about the way certifications are renewed. He stated several months ago he reported that due to the crisis issues with money, teachers weren't going to have to post Carnegie Units to be renewed up to 2014.

Dr. Catrett thanked Commissioner Howell for her role in graduation and stated he really appreciated her support.

Dr. Catrett concluded his report and asked if there were any questions.

Board member Elaine Snow congratulated Dr. Catrett and his team. She said it is excellent that DJJ's Schools have been accredited until 2016. She stated it is a long task to reach accredited status and she commended Dr. Catrett and his staff for the great job they are doing.

Dr. Catrett said thank you.

Board member Judge Quintress Gilbert also congratulated Dr. Catrett and the educational team on the way they stay ahead of the game with this new Consortium idea.

Dr. Catrett said thank you and said he thanked the Board for pushing his team on the work ready program.

Board member Larry Barnes asked if Dr. Catrett can provide the Board with a comprehensive list of offerings in DJJ curriculum along with some of the electives.

Dr. Catrett said he would be more than glad to provide that information to the Board.

Hearing no further questions, Chairman Dr. Risler called for the next agenda item and asked for a motion from the Board to close the DJJ Board of Education meeting and resume the regular meeting of the Board of Juvenile Justice. Daniel Menefee made the motion. Elaine Snow seconded the motion. The motion carried.

Chairman Dr. Ed. Risler called for the next item on the agenda; Resolution to approve the sale of bonds to fund FY 2011 Minor Construction Projects and Resolution to approve the Insurance of a temporary revocable license to allow immediate expansion of the Augusta Little League Playing Fields.

**Resolution to approve the sale of bonds to funds**  
**FY2011 Minor Construction Projects and**  
**Resolution to approve the insurance of a temporary revocable license to allow**  
**immediate expansion of the Augusta Little League Playing Fields**

Ed Cook, Engineering

Ed Cook greeted everyone and thanked the Board for giving him an opportunity to present two resolutions. He said one of them involves bond funds and the other involved a property issue.

The first resolution includes the sale of bonds for the FY2011 minor construction. He reminded the Board that back in August 2010, the Board approved \$7,060,000 in minor construction bond funds, but when the bonds were actually sold in October 2010, the Office of Planning and Budget reduced the amount to \$2,190,000 which DJJ received in December 2010. Mr. Cook said he was told there may be another bond sale in June 2011 so he took the opportunity to include most of the rest of those funds that were not originally sold in this upcoming bond fund. He stated that is the nature of the bond fund resolution. He stated it approves the sale of \$4,490,000 in minor construction bonds. Mr. Cook said he included a breakdown of the projects that the Board received back in August 2010 for the bonds. It is modified to show what projects were included in the first sale in the fall and what is included in this upcoming sale. Mr. Cook said it will include all of them except for one project which is not far enough along yet to get construction money. He said this will probably be a fall bond sale. Mr. Cook said he will also have the FY2012 minor construction. He stated that is the nature of the first resolution.

Mr. Cook asked if there were any questions about the first resolution; there were none.

Chairman Dr. Ed Risler asked the Board if they will accept the resolution as presented; a motion was made by Stephen Simpson and seconded by Judy Mecum. The motion carried.

Mr. Cook said the second resolution involved property in DJJ custody at the Augusta YDC. He said for many years the state has leased the property to a local Little League organization. He said in February 2010 the Little League organization requested the Board pass a resolution to approve the increase of area used by the Little League organization so that they could expand the ball field. Mr. Cook said they have now raised the money to do the work but unfortunately the Law Department has not completed the lease documents that are needed for them to actually get on the property and start doing the work. In order to not hold them up, the State Property Commission has asked that this Board approve a temporary revocable license agreement that if passed would allow them to get started now. Mr. Cook said the original terms have not changed. He said the end date is still the same and the area is the same. Mr. Cook said the change is the nature of the legal document that is in effect.

Mr. Cook asked if there were any questions about the second resolution; there were none.

Chairman Dr. Ed Risler asked the Board if they will accept the resolution as presented. A motion was made by Elaine Snow and seconded by Daniel Menefee. The motion carried.

Chairman Dr. Ed. Risler called for the next item on the agenda; Service Awards.

### **Service Awards**

Deborah Moore, Director of Human Resources

Ms. Moore presented faithful service awards to the following DJJ employees:

Commissioner's Office  
Amy Howell – 5 years of service  
Scheree Moore – 20 years of service

Division of Youth Services  
Phyllis Hall – 25 years of service  
Patricia Lavalais – 10 years of service

Division of Fiscal and Administrative Services  
Robin Bazemore – 15 years of service  
Toni Driskell – 20 years of service

Division of Support Services  
Jackie Kelsey – 30 years of service  
Celie Ferguson – 5 years of service

Division of Programs and Education Services  
Brenda Burns – 25 years of service

Chairman Dr. Risler called for the next item on the agenda; Customer Service.

### **Customer Service Update**

Scheree Moore, Director of Communications

Scheree Moore said she will let Latera Davis handle giving out the customer service awards.

Latera Davis said she will be giving out several team awards based on the individual facilities that were identified.

Former Blakely RYDC staff:  
Nomination submitted by Diane Douglas-Harris

- Sandra Cawthon –Director
- Tara Fields –Assistant Director
- Debra Perry – AOC II

Camden CSO Staff:  
Nomination submitted by JPM Kim Pipken

- Robin Taylor
- Bonnie Gramling
- Stephanie Owens

**Division of Youth Services**  
**Nomination submitted by Assistant Deputy Commissioner Victor Roberts**

## **NW Region**

### Martha K. Glaze RYDC

- Shawn Brown – Officer

### Marietta RYDC

- Paul Wilson – Officer
- Derrick Bell – Lieutenant
- Willie Williams – Food Service Worker

### Paulding RYDC

- Mathew Barnett – Officer

### Griffin RYDC

- Blair Beasley – Officer

### Rome RYDC

- Alfredo Griffin – Officer
- Teresa Battles – Officer
- Gene Toomer – Sgt
- Donna Feigenbaum – Officer
- Yent' L Poole – Officer

### Dalton RYDC

- Chase Prichett – Officer
- Michael Stinnett – Officer
- Jonathan Headrick – Officer
- Rita Boyd – Officer

## **NE Region**

### Gainesville RYDC

- Angela Wonouah – Officer
- Philip Wallace – Lieutenant

### Annette Rainer on behalf of Sandersville RYDC

- Jerome Darrisaw – Officer
- Yvonne Foster – Officer
- Joanne Moorman - Officer
- Lt. Cassandra Harper – Lieutenant
- Felicia Walker – Lead Nurse
- Barbara Kemp – Food Service Staff
- Betty Miller – Food Service Staff
- Margaret Dixon – Food Service Staff

## **Chairman's Comments**

**Chairman Dr. Ed Risler  
Board of Juvenile Justice**

Chairman Dr. Risler recognized Sandra Cawthon and stated he wanted the Board to meet Ms. Cawthon. He stated DJJ went through the difficult struggles with the budget. Chairman Dr. Risler stated Ms. Cawthon was the director at the Blakely RYDC, but the position was cut from the budget. Dr. Risler said Ms. Cawthon is a special person and a woman of faith. He stated Ms. Cawthon rose through the ranks at DJJ and started out as a JPO. Chairman Dr. Risler said is now at the Albany RYDC and encouraged the Board if they are ever in that area to stop by and meet her.

Chairman Dr. Risler said DJJ bylaws require that the Board have elections for officers in July every two years. Dr. Risler said he needs to appoint a nominating committee and the committee will then present a slate of officers or candidates at the June 2011 board meeting; which would then be followed by an election at the July 2011 board meeting.

Chairman Dr. Risler asked Pastor Rowland, Elizabeth Lindsey, Larry Barnes, Elaine Snow and Judy Mecum to serve on the Nominating Committee. He stated they have all agreed to do so.

Chairman Dr. Risler reminded the Board he sent then an email out about the Board Retreat that will take place on July 14 and 15, 2011 in Athens. He stated the Board of Education Training will take place in the morning on July 14, 2011 followed by the Board meeting in the afternoon. He stated that on July 15, 2011, there will be deliberations about the Board Bylaws and they will discuss how they can become more productive and support Commissioner Howell.

Chairman Dr. Risler announced the next DJJ Board Meeting will be at the Central Office on June 23, 2011 at 10:00 a.m.

Chairman Dr. Risler asked if there was any old business. Hearing none, he asked if there was any new business.

Chairman Dr. Risler asked for a motion to adjourn the regular meeting of the Board of Juvenile Justice.

Board Member Stephen Simpson made the motion, and Board Member Elaine Snow made the second.

The motion carried.

The meeting was adjourned.

---

Dr. Ed Risler, Chair  
Board of Juvenile Justice

---

Amy V. Howell,  
Commissioner

---

Sandra Taylor, Secretary  
Board of Juvenile Justice